



In reply please refer to: (WP)RDO/NV/23/05
Prière de rappeler la référence:

To all Non-State Actors
in Official Relations with WHO

The World Health Organization (WHO) Regional Office for the Western Pacific invites you to select representatives to attend, as observers, the seventy-fourth session of the World Health Organization (WHO) Regional Committee for the Western Pacific, to be held from 16 to 20 October 2023. The proceedings will commence at 09:00 (Philippine time) on Monday, 16 October, in the Conference Hall of the WHO Regional Office for the Western Pacific in Manila, Philippines.

The Regional Committee is the WHO governing body in the Region, meeting every year for a five-day session to formulate policies, provide oversight for regional programmes, hear progress reports, and consider, revise and endorse new initiatives. It adopts resolutions and makes decisions that aim to improve the health and well-being of all the people in the Region. WHO places great importance on the engagement of partners at the Regional Committee.

The provisional agenda is attached. This year, a limited number of observers will be able to attend the Regional Committee in person for the first time since 2019. For those interested in attending in person, the Office of the Regional Director kindly requests your expression of interest by email to WPRpartnerships@who.int no later than 19 September 2023, noting that due to space limitations in the venue, in-person participation of all observers cannot be guaranteed. For those joining remotely, the virtual meeting platform and connection details will be shared in due course.

As in previous years, observers will have the opportunity to submit a statement under the main technical items on the agenda. As a new practice this year, observers are also encouraged to submit constituency statements (grouped statements) together with other non-State Actors and invited partners. Further information about statements can be found in the attached guidelines for participation.

.../

... ENCL.: As stated.

Official registration for the session of the Regional Committee should be completed at <https://rcm.wpro.who.int/register> and submitted online no later than 26 September 2023, once the mode of participation of your selected representatives (in-person or virtual) is confirmed by the Office of the Regional Director. Please contact our Office if there are any difficulties accessing the form.

Further details will be communicated separately following your registration. In the meantime, queries regarding the arrangements for the Regional Committee can be directed to WPRpartnerships@who.int

Thank you.



Manila, 12 September 2023



**WORLD HEALTH
ORGANIZATION**



**ORGANISATION MONDIALE
DE LA SANTE**

**REGIONAL OFFICE FOR THE WESTERN PACIFIC
BUREAU REGIONAL DU PACIFIQUE OCCIDENTAL**

REGIONAL COMMITTEE

WPR/RC74/1 Rev.1

**Seventy-fourth session
Manila, Philippines
16–20 October 2023**

21 July 2023

ORIGINAL: ENGLISH

PROVISIONAL AGENDA

Opening of the session and adoption of the agenda

1. Opening of the session
2. Address by the outgoing Chairperson
3. Election of new officers: Chairperson, Vice-Chairperson and Rapporteurs
4. Address by the incoming Chairperson
5. Adoption of the agenda

Keynote address

6. Address by the Director-General

Nomination of the Regional Director

7. Nomination of the Regional Director

Review of the work of WHO

8. Address by and Report of the Regional Director
9. Programme budget
 - 9.1 Programme Budget 2022–2023: budget performance (interim report)
 - 9.2 Programme Budget 2024–2025

Panel discussion

10. Investing in health and universal health coverage

Policies, programmes and priorities for the future

11. Health security
12. Health innovation
13. Communication for Health
14. Health workforce
15. Progress reports on technical programmes
 - 15.1 Thematic priority: Health security, including COVID-19 and antimicrobial resistance
 - 15.2 Thematic priority: Noncommunicable diseases and ageing
 - 15.3 Thematic priority: Climate change, the environment and health
 - 15.4 Thematic priority: Reaching the unreached
 - 15.5 Cross-cutting progress report: Advancing the *For the Future* vision
16. Coordination of the work of the World Health Assembly, the Executive Board and the Regional Committee
 - 16.1 Fourteenth General Programme of Work
 - 16.2 Agenda for the seventy-fifth session of the Regional Committee for the Western Pacific in 2024
 - 16.3 WHO's work in countries
 - 16.4 WHO transformation in the Western Pacific Region
 - 16.5 Items recommended by the World Health Assembly and the Executive Board
 - 16.6 Rules of Procedure of the Regional Committee for the Western Pacific
 - 16.7 Other items (if any)

Membership of Global Committee

17. Special Programme of Research, Development and Research Training in Human Reproduction: Membership of the Policy and Coordination Committee

Other matters

18. Time and place of the seventy-fifth and seventy-sixth sessions of the Regional Committee

Closure of the session

19. Closure of the session

**GUIDELINES FOR PARTICIPATION OF INTERGOVERNMENTAL ORGANIZATIONS,
NON-STATE ACTORS IN OFFICIAL RELATIONS WITH THE WORLD HEALTH
ORGANIZATION AND OTHER INVITED OBSERVERS AT THE SEVENTY-FOURTH
SESSION OF THE WHO REGIONAL COMMITTEE FOR THE WESTERN PACIFIC
16–20 October 2023**

The World Health Organization (WHO) values its partnerships with intergovernmental organizations (IGOs), non-State actors (NSAs) and other partners and recognizes their importance in achieving global health outcomes. In this regard, we encourage their participation in sessions of the Regional Committee.

Participation in such meetings is governed by the WHO Framework of Engagement with Non-State Actors, adopted by the World Health Assembly in May 2016.¹ IGOs, NSAs and other invited partners may participate at the Regional Committee without the right to vote.

Notification and mode of participation at the Regional Committee

NSAs in official relations with WHO automatically receive an invitation to the annual session of the Regional Committee. In addition, selected IGOs are routinely invited to attend, while a number of other partners may be invited in an observer capacity.

This year, both in-person and remote participation will be possible; however, please be advised that in-person participation will be limited due to space limitations of the venue. Representatives who wish to attend the Regional Committee in person are kindly requested to contact WPRpartnerships@who.int no later than **Tuesday, 19 September 2023** to express interest.

Once the mode of participation is confirmed, IGOs and NSAs are requested to complete and submit the online registration form no later than **Tuesday, 26 September 2023** at <https://rcm.wpro.who.int/register>.

Please be advised that seating within the Conference Hall at the WHO Regional Office will be limited and reserved only for partners delivering a statement during a given agenda item. A dedicated room near the Conference Hall will be made available for other representatives to follow proceedings.

Regional Committee documentation

IGOs, NSAs and other invited partners may visit the Regional Committee webpage (<https://www.who.int/westernpacific/about/governance/regional-committee/session-74>) to access all working documents in English and French prior to the opening of the session. Documentation issued during the session, such as daily journals and resolutions, will be made accessible online.

¹ Resolution WHA69.10 (2016)

Delivery of statements at the Regional Committee

IGOs, NSAs and other invited partners will be given the opportunity to make statements under agenda items related to their activities. Statements may be submitted individually or as a constituency statement (grouped statement) and can be made through:

- Live interventions
- Written statements
- Video statements

Written and video statements can either complement or replace a live intervention and will be made available to participants and on the WHO website for public viewing.

The delivery of interventions at the Regional Committee will be at the discretion of the Chairperson and will depend on the time available for respective agenda items. Constituency statements will be given consideration before individual statements; statements read in-person will also be prioritized.

For the purpose of collaboratively developing constituency statements, you may refer to this [link](#) identify and coordinate with potential partners invited to the Regional Committee.

Please be guided by the following instructions in preparing statements:

- Live or pre-recorded individual statements should not exceed three minutes; constituency statements should not exceed five minutes. For live interventions, a countdown timer will be used to help speakers observe time limits.
- Written statements should not exceed 300 words for individual statements and 500 words for constituency statements.
- Visuals and/or other descriptive elements within video statements are encouraged. For guidance on recording, please refer to the attached video statement guide.
- Statements should be relevant to the agenda item being considered, and their content should be closely related to the session documents.
- Statements should not raise issues of a purely political nature that are unrelated to the agenda item, and they should never contain any inappropriate or potentially offensive references to Member States.
- The nomenclature used to refer to Member States, or areas of Member States, must follow that of the United Nations. Titles of individuals, organizations and/or specific documents should be correct. There should be no obvious spelling or grammatical errors.
- Partners may join more than one constituency statement, but those joining constituency statements cannot make additional individual statements on any of the same agenda items.

Representatives of IGOs, NSAs and other invited partners are requested to submit their written and video statements indicating the relevant agenda item via email to

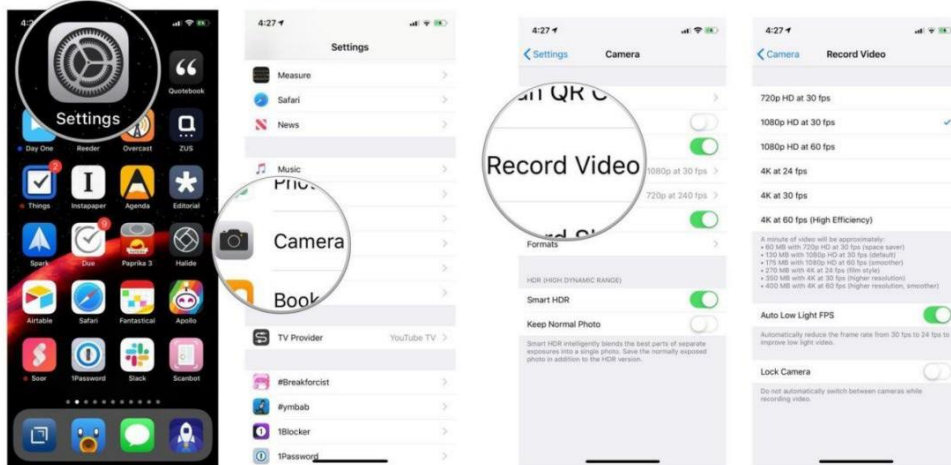
WPRpartnerships@who.int no later than **Monday, 9 October 2023 at 17:00** (Philippine Standard Time).

In line with the WHO commitment to transparency, all statements will be made publicly available online. In this regard, your submission of written/video statements signifies your concurrence that the file will be made available. Please note that statements reflect solely the views of IGOs or NSAs concerned. Posted statements do not necessarily reflect the views of WHO, including its Member States and the Secretariat.

NSA and observer guide for submitting videos on technical agenda items

1. Set up your recording device

- Position your laptop, phone or camera on a tripod or steady surface, or ask someone with steady hands to hold the recording device.
- Position the camera at eye level (if you can, avoid angles where the camera lens is looking up or down on you).
- Check your camera settings. Use the option that renders the highest video quality available in your device (i.e. 1080p at 30fps, 1080p at 60fps, or 1080p at 24fps or 720p and 4k).



Settings shown on iPhone

- Shoot horizontally (use landscape mode and avoid portrait mode).



2. Choose an ideal shooting location

- Find a location that is well-lit with natural sunlight or plenty of indoor lighting.
- Choose a quiet location with little background noise (street sounds, music, other people).
- Select a non-distracting background.

3. Camera presence

- a. Always look at the camera.
- b. Choose a comfortable position either standing up or sitting down.
- c. Do a short recording test to make sure you can see and hear yourself clearly.

4. Other reminders

- a. State your name, organization and the related agenda item at the beginning of the video. If possible, we encourage you to show your organization's logo in the background, either by including it in the frame or by adding it in using a video editing software.
- b. Speak slowly and clearly.
- c. The recording should not exceed three minutes for individual statements and not exceed five minutes for constituency statements (grouped statements).
- d. Accepted file types are [.avi, .mp4, .wmv]
- e. Suggested file name format: Organization_AgendaItem (e.g. WHO_Surgery.mp4)
- f. When you are finished, please send a copy of the transcript to WPRpartnerships@who.int.
- g. Have your statements ready for submission on or before **9 October 2023**.