



The 2020 WMA General Assembly Cordoba goes online

A briefing for attendees

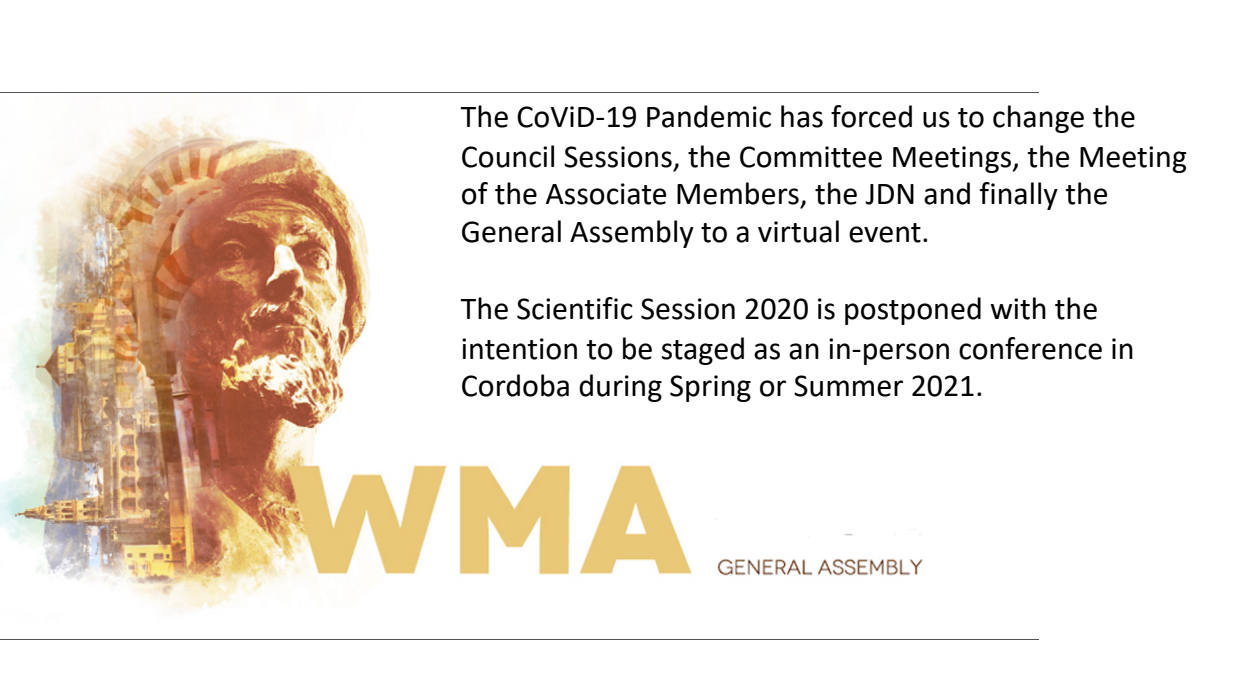
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NEW DATES:
26 - 30 October 2020

WMA GENERAL ASSEMBLY

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The CoViD-19 Pandemic has forced us to change the Council Sessions, the Committee Meetings, the Meeting of the Associate Members, the JDN and finally the General Assembly to a virtual event.

The Scientific Session 2020 is postponed with the intention to be staged as an in-person conference in Cordoba during Spring or Summer 2021.

WMA

GENERAL ASSEMBLY

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Other than usual webinars or video presentations our meetings are rather complex. They are:

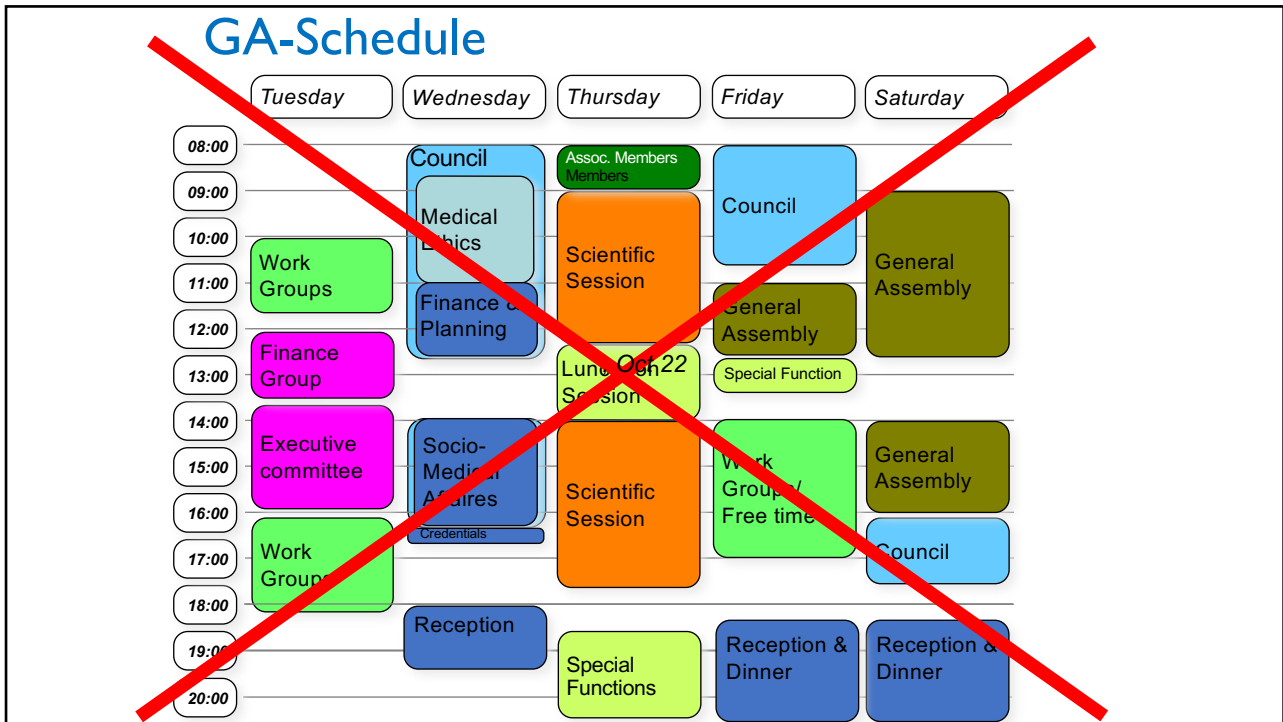
- Highly interactive
- With a large number of participating attendees with different status, changing from session to session
- Being held in four languages with simultaneous interpretation
- Include text work and
- Elections as well as
- Frequent and weighted voting at the General Assembly

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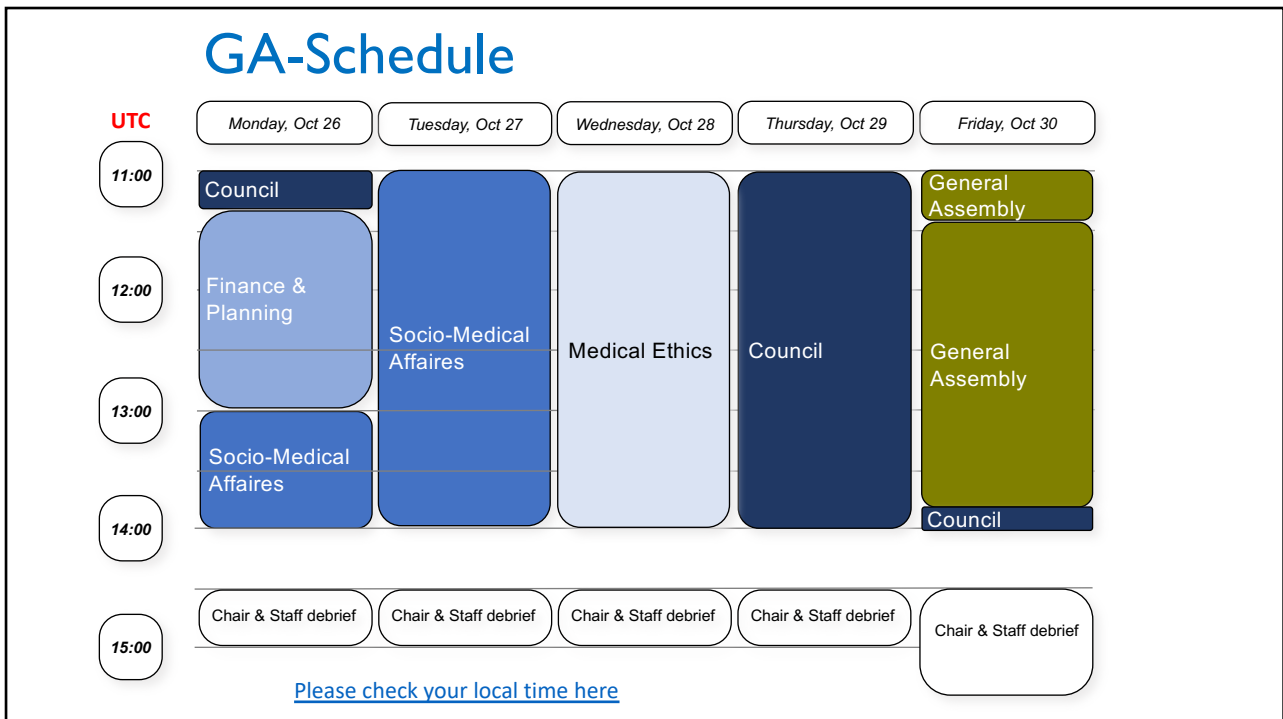
In order to accommodate for those circumstances the Executive Committee has recommended a number of modifications from our usual procedure and schedules:

- With the global spread of attendees – to limit session time to 3 hours per day
- To use a conference system which best allows the use of four languages during the online conference
- To concentrate on those matters of work, which are statutorily necessary or have a high chance to be adopted
- To use software that permits designated Delegates and Council Members to cast their votes

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GA-Schedule

UTC

Monday, Oct 26 Tuesday, Oct 27 Wednesday, Oct 28 Thursday, Oct 29 Friday, Oct 30

12:00 Council General Assembly

13:00 Planning Annals General Assembly

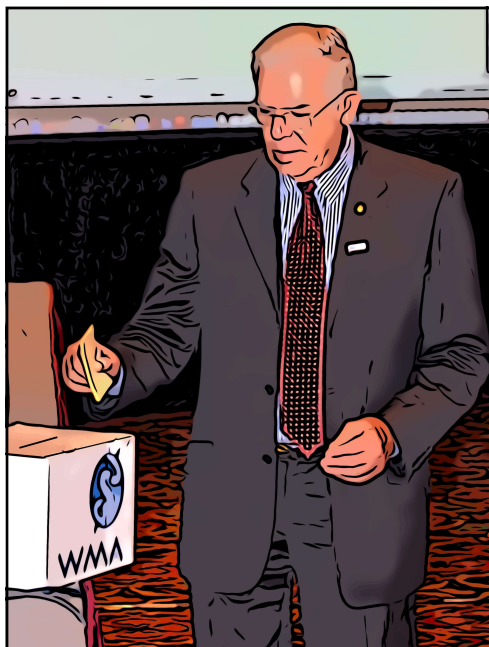
15:00 Socio-Medical Council

16:00 Chair & Staff debrief Chair & Staff debrief Chair & Staff debrief Chair & Staff debrief Chair & Staff debrief

[Please check your local time here](#)

Workgroup meetings, Executive Committee, Finance Group and JDN meetings - as well as the Associate Members Meeting will be held in advance to the General Assembly week.

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Presidential Election

- The deadline for nominations for Election to the WMA Presidency for the year 2021-2022 was October 9th.
- By this date only Dr Heidi Stensmyren has been duly nominated.
- Dr Heidi Stensmyren will stand to be accepted by acclamation as President-Elect at the General Assembly on 30 October.

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Checklist for online participation

- Make sure that you are registered for the meeting (and if applicable that you are designated as voting delegate). Non-registered persons will not be able to follow us.
- A laptop or desktop computer with sufficient internet bandwidth to run video chats.
- Ideal: a second screen or use a mobile device to run the [CrowdCompass app](#) for general information or voting with NemoVote
- Google Chrome, Firefox or Microsoft Edge as browser (required to use our conference system)
- Webcam and microphone – please use a headset
- A place with low background noise
- Lightsource from the front - reduce backlight
- Download the conference documents upfront
- Familiarize yourself with the browser-based voting platform [NemoVote](#) (voting delegates only)
- Bookmark the [Conference Website](#)
- Install the [CrowdCompass app](#) by Cvent on the mobile system(s) you will use

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Steps to get online

- Begin preparation well ahead of the General Assembly – Participate in the mock session on 21 October at noon UTC! [Please check your local time here.](#)
- Make sure that you have a good internet connection. (Test the speed at <https://interprefy.speedtestcustom.com/>)
- Have a look at the WMA General Assembly information in the [Conference Website](#) and the mirroring [CrowdCompass app](#). You can use a mobile device as an adjuvant system e.g. for voting or display of text. **Interprefy works ONLY on laptop and desktop systems.**
- Connect to [Conference Website](#) and/or the [CrowdCompass App](#) for and navigation before and during the Sessions.
- Familiarize with the [Interprefy instructions](#). **Interprefy** is the main conferencing system we will use.
- If you are a voting delegate please read the [NemoVote instructions](#) on how to vote.

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When it Comes to the Sessions

- If you wish to make final editing suggestions, you should send them to the WMA Secretariat 48 hours prior to each session. Please remember motions can only be made by council members. So please make sure that a Council Member is prepared to move.
- Cross check for your local time when the session starts – remember times are given in Universal Time Coordinated **UTC** – not your local time. You may wish to adjust the CrowdCompass app to your local time zone, otherwise [please check your local time here](#).
- Please log-on to Interprefy 15 min before the session starts. The direct link to each session will be available from the CrowdCompass App/Conference website.

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The General Assembly Website an the CrowdCompass App

- The Registration system will send you a link to download the [CrowdCompass app](#) and to verify your registration.
- The [CrowdCompass app](#) and the [Conference Website](#) help you to navigate the event, to reach the documents, to access the session and (for committee/council members and voting delegates) to reach the voting platform.
- We recommend to log-in to [Conference Website](#) through your browser on the same computer you will use to participate in the meeting. This will give you facilitated access to the sessions and the voting platform.



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Interprefy is the Main Conference System

- Interprefy is **browser based (Google Chrome, Firefox or Microsoft Edge)** conference platform and similar to other online conference systems. However, it is specialized for multilingual conferences and events.
- Check the [Interprefy User Guide](#).
- Be online and connect well ahead of time (15 min)
- Make sure you have a good internet connection use a headset whenever possible
- You can raise a virtual hand in order to speak and you can use the chat-function to address the Chair to make a point of order
- Make use of **the mock session on 21 October**



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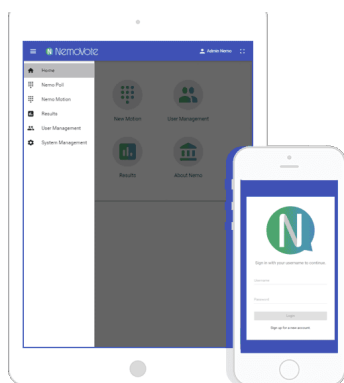
Voting during the online sessions

- During Council and Committee Sessions Council Members have the right to vote, at the General Assembly the designated voting delegate of each delegation.
- The [Conference Website](#) or the [CrowdCompass app](#) will guide those eligible to vote to the browser-based voting platform NemoVote.
- At Council and Committees, each vote has the same weight. At the General Assembly the vote will be weighted according to the voting rights of the Constituent Member.



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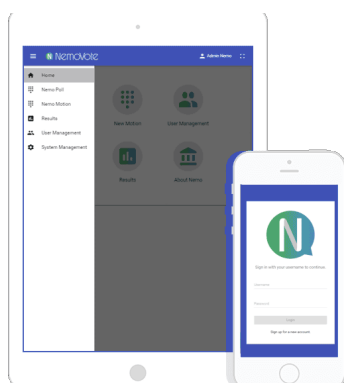
Voting with NemoVote I



- During our sessions when motions are being put to the vote, the Chair usually asks who is in favour and who is against and he or she may ask for abstentions.
- In order to save time during the online sessions the Chair may reverse the order and ask the Council Members (in Council or Committee) or the designated voting delegates for objections first. At this point only attendees allowed to vote may speak. If there is no objection, the motion is accepted, if there is and the opposition cannot be cleared immediately, the Chair will start the online [voting with NemoVote](#).

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Voting with NemoVote II



- NemoVote must be opened in a **browser window** with the link and the voter credentials you have received from the secretariat. (Non voting attendees will not be able to log in.)
- Once you are logged-in, you will be informed on the screen when there is a new vote open for you. You then can vote and confirm your vote. The Chair will only see who has voted, but not what (except when the vote is unanimous, of course). If enough time has passed the chair will close the vote and announce the result. (Voters will see it on NemoVote as well.)
- After that you may have to refresh the screen in order to be prepared for the next vote.

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Guides Available

[Meeting Documents Depository - Users Guide](#)

[GA Delegate Orientation / GA Delegate Orientation Presentation](#)

[Overview of WMA Parliamentary Procedures](#)

[Council and Committee Chair Orientation Guide](#)

[New Council Member Orientation Guide](#)

[Using the Conference Website and the CrowdCompass App for the WMA General Assembly 2020](#)

[Interprefy User Guide](#)

[Voting with NemoVote](#)

These guides are likewise available on the [Conference Website](#) and the [CrowdCompass App](#)

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Contacts when technical problems

- In case of problems with Interprefy:
Gorica Ivanovic at gorica.ivanovic@interprefy.com
- In case of problems with NemoVote:
Florian Tischler at f.tischler@nemocontra.de
- In case of problems with CrowdCompass and general issues:
secretariat@wma.net

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Science*



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