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| **WORLD HEALTH**  **ORGANIZATION** | **REGIONAL OFFICE FOR SOUTH–EAST ASIA** |

**INFORMATION SHEET**

**FOR REPRESENTATIVES AND OBSERVERS FROM**

**INTER-GOVERNMENTAL ORGANIZATIONS AND NON-STATE ACTORS   
IN OFFICIAL RELATIONS WITH WHO**

1. **INTRODUCTION**

The status of **Representative** is accorded to one person so designated by an Inter-governmental Organization (IGO) or a non-State actor (NSA) in Official Relations with the World Health Organization.

The status of **Observer** is accorded to:

1. additional person, if any, from an IGO or a NSA in Official Relations with WHO, which has already designated one representative, and
2. participants nominated by NSA not in Official Relations with WHO, or
3. participants nominated by the Voluntary Agencies (VAs)
4. **REGISTRATION OF REPRESENTATIVES AND OBSERVERS**

All Representatives and Observers attending the Regional Committee should register online in advance as per the invitation letter. Registration for this session is to be done at our website: \_\_\_\_\_\_\_\_\_\_\_\_\_. Please note that the registration formalities should be completed at the earliest convenience but not later than **5 September 2020**.

1. **INTERVENTIONS DURING THE MEETING OF THE REGIONAL COMMITTEE**

Whenever the Regional Committee discusses an item in which an IGO/NSA (in Official Relations) is particularly interested, the representative of such an organization, shall be entitled to submit a statement of an expository nature.

However, the current COVID-19 pandemic and related public-health restrictions have precluded the holding of the Seventy-third Session of the Regional Committee for South-East Asia Region scheduled for September 2020, **in its traditional manner**.

Owing to virtual nature of the meeting, the ‘written silence procedure’ is proposed to be applied in respect of ‘statutory’ and ‘for noting’ agenda items. This will allow sufficient time to Member States, representatives from Inter-Governmental Organizations and non-State actors in Official Relations with WHO to submit written comments/statements for the intended agenda items.

In order to facilitate smooth conduct of the proceedings of this year’s Virtual Session, it is requested that an IGO/NSA representative wishing to submit a statement may complete the below “Request Sheet” and submit along with their statement(s) to [sepir@who.int](mailto:sepir@who.int) . **Please ensure that the duration of the statement is limited to a maximum of 500 words (one single A4 size sheet in single space)**.

**The final copy of your statement(s) will be posted on the RC website and suitably incorporated in the Regional Committee report.**

**NOTE: Observers are not permitted to make statement(s).**

**REQUEST SHEET**

**REPRESENTATIVES OF INTERGOVERNMENTAL ORGANIZATIONS AND NON-STATE ACTORS IN OFFICIAL RELATIONS WITH WHO WISHING TO SUBMIT A STATEMENT AT   
THE SEVENTY–THIRD SESSION OF WHO REGIONAL COMMITTEE FOR SOUTH-EAST ASIA**

Representatives are requested to make statements relevant to the agenda item(s) of concern.

**Declaration by NSA/IGO**

WHO Secretariat,

I wish to submit a statement as a part of the ‘Written Silence Procedure’ for the Agenda Item:

RC73 Agenda Item Number and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Name the person submitting the Statement: |  |
| Name of the IGO/NSA (Agency): |  |
| Designation: |  |
| Email ID: |  |
| Mobile Number: |  |

**NOTES:**

Representatives are requested to submit statements relevant to the agenda item(s) of concern. Please complete individual form for each statement. The above form duly completed along with the statement, be e-mailed at [sepir@who.int](mailto:sepir@who.int), and addressed to:

Dr Sharat Chauhan

Executive Officer to the Regional Director

World Health Organization

Regional Office for South-East Asia

New Delhi, India