



WORLD HEALTH ORGANIZATION  
ORGANISATION MONDIALE DE LA SANTÉ  
WELTGESUNDHEITSORGANISATION  
ВСЕМИРНАЯ ОРГАНИЗАЦИЯ ЗДРАВООХРАНЕНИЯ

REGIONAL OFFICE FOR EUROPE  
BUREAU RÉGIONAL DE L'EUROPE  
REGIONALBÜRO FÜR EUROPA  
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Our reference:	RC69	Your reference:
Notre référence:	invitation	Votre référence:
Unser Zeichen:		Ihr Zeichen:
См. наш номер:		На Ваш номер:

Date: 24 June 2019

TO ALL NON-STATE ACTORS IN OFFICIAL  
RELATIONS AND REGIONAL NON-STATE  
ACTORS ACCREDITED TO ATTEND THE  
REGIONAL COMMITTEE

Dear Sir or Madam,

**69th session of the WHO Regional Committee for Europe  
Copenhagen, Denmark, 16–19 September 2019**

I have the honour to convene the 69th session of the WHO Regional Committee for Europe (RC69), in accordance with Rule 4 of the Regional Committee's Rules of Procedure. It is my pleasure to invite regional non-State actors (NSAs) in official relations with and accredited by WHO to appoint a representative to attend the session.

The meeting will be held on 16–19 September 2019 at UN City, Copenhagen, Denmark. The session will open at 09:00 on Monday, 16 September, and close in the afternoon on Thursday, 19 September. On-site registration will be open on Sunday, 15 September, and will continue on Monday, 16 September, from 07:30. Additionally, all NSA representatives are invited to participate in a briefing dedicated to them at 18:00 on Sunday, 15 September, at UN City. For further details about RC69, please refer to the guide for participants, which will be posted on the website of the WHO Regional Office for Europe in the near future.

With regard to the provisional agenda of RC69, which will also be posted on the website of the Regional Office, I would particularly like to draw your attention to the fact that on Tuesday, 17 September, the Regional Committee will elect the new Regional Director, as well as to the following technical items:

- lessons learned from Health 2020 implementation in the WHO European Region since 2012;
- leadership in public health in the WHO European Region;
- promoting health equity in the WHO European Region;
- WHO's work at country level;
- accelerating primary health care in the WHO European Region;
- health literacy in the WHO European Region.

Working documents in all official languages will be posted on the Regional Office website (<http://www.euro.who.int/en/media-centre/events/events/2019/09/69th-session-of-the-who-regional-committee-for-europe-event>) six weeks prior to the session. Advance copies of some documents may be available earlier.

Online registration will close on Monday, 9 September 2019. With respect to other administrative matters and practical details, including hotel booking, please see the guide for participants and the enclosed information note.

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As in previous years, NSA representatives will have the opportunity to deliver an oral or a written statement under the main technical items on the agenda.

Written statements received prior to the session will be posted on the RC69 webpage. This will allow Member States and other stakeholders to consider the opinions and perspectives of your constituency before the session. Written statements should be submitted to the Strategic Partnerships team (europar@who.int) no later than 2 September 2019. Please note that each statement should bear the logo and name of your organization and should be clearly linked to one of the agenda items.

NSA representatives wishing to make an oral statement are kindly requested to forward the text of their statement to the Strategic Partnerships team (europar@who.int) no later than 9 September 2019. Kindly note that, in accordance with meeting procedures, oral statements will be permitted at the discretion of the Chairperson of the session and should not exceed two minutes in duration.

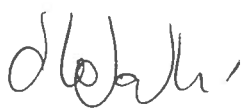
The Regional Office strongly encourages joint NSA statements. For this purpose, and at the request of NSAs which attended past sessions of the Regional Committee, a list with contact details (names of NSA representatives and their email addresses) will be circulated among all registered NSAs in mid-August to facilitate networking prior to RC69. Should you wish not to be included on the contact list, please inform the Strategic Partnerships team by email (europar@who.int). To facilitate coordination during RC69, a meeting room will be reserved from 08:00 to 09:00 every morning (from Monday), exclusively for the use of NSA representatives.

As in previous years, NSA representatives will be given the opportunity to make video recordings of their statement(s). In the past, video clips were made during the Regional Committee and posted at the end of the session on the Regional Office website. This year, in order to give more exposure to your video clips, and after consultation with several NSAs and our technical team, you will have the opportunity to record your videos at your own premises and have them uploaded to our website prior to RC69. Please find enclosed a full guidance note regarding the new procedure for video clips.

Should you have any questions regarding the NSA briefing, oral or written statements, video clips or any other issues related to your participation in RC69, please contact the Strategic Partnerships team (europar@who.int).

I look forward to welcoming you and your delegation to RC69 in Copenhagen, Denmark.

Yours very truly,



Dr Zsuzsanna Jakab  
Regional Director

**Encls:**

Information note  
Video clip guidance note